



**Job Title: Community Impact Coordinator – Martinsville-Henry County (MHC)**

Reports to: Executive Director

Status: Exempt, Full-time (35 - 40 hours/week)

Compensation Range: \$55,000 - \$60,000

**To Apply: Email resume and cover letter to [hiring@danrivernonprofits.org](mailto:hiring@danrivernonprofits.org)**

The [Dan River Nonprofit Network](http://danrivernonprofits.org) (the Nonprofit Network) is a 501(c)3 charitable, tax-exempt organization offering a grant-funded position of employment as the **Community Impact Coordinator (MHC)** team member to support our mission. This position will help equip us to continue our capacity-building work to support a vibrant social impact sector in our communities. We believe that stronger nonprofits create stronger communities.

The Nonprofit Network strengthens the nonprofit sector across the region by serving as a hub for connection, collaboration, and capacity-building. We provide education, resources, thought leadership, and facilitate collective action around issues that are important to our Members and to the sector. With generous support from The Harvest Foundation, the Nonprofit Network is expanding services to Martinsville-Henry County (MHC) to build capacity, foster partnerships, and equip nonprofits with the tools they need to thrive.

**Anticipated Schedule and Location:** Position will serve in an office of the organization located in the Martinsville or Henry County area, exact location TBD. There will be some travel expected throughout the footprint covered by the Dan River Nonprofit Network. Work hours will typically be conducted between the hours of 9:00 AM – 5:00 PM, Monday through Friday, with some exceptions to be communicated in advance for special events.

**Goal of the Opportunity:** The MHC Impact Coordinator will be the lead staff member responsible for implementing the Nonprofit Network's expansion in Martinsville-Henry County. We're looking for someone who loves bringing people together and believes in the power of community. As the MHC Impact Coordinator, you'll be the connector, listener, and guide who helps nonprofits access the tools, relationships, and resources they need to thrive. You'll build trust with local leaders, spark partnerships, and create spaces where organizations can learn from one another. Our team prioritizes inclusivity, continuous learning, and building strong relationships with local partners.

**Key Responsibilities:**

- Build relationships: Connect with nonprofit leaders, emerging organizations, and community partners. Listen to their needs, celebrate their strengths, and help them access the right resources.
- Create learning and connection opportunities: Organize workshops, networking events, and mentorship programs tailored to Martinsville-Henry County nonprofits.
- Support growth: Link organizations to Nonprofit Network programs, consultant support, and cost-saving initiatives. Provide guidance and encouragement as nonprofits strengthen their capacity.



- Lift up local voices: Share stories, resources, and opportunities through newsletters, events, and community conversations. Represent the Nonprofit Network in the region.
- Advance and celebrate impact: Collaborate with Nonprofit Network leadership to plan and implement capacity-building initiatives, track progress, celebrate successes, and ensure measurable community impact through feedback, reporting, and engagement with stakeholders.

#### **Qualifications:**

- Experience working in nonprofits, community engagement, or program coordination (formal or informal - we value lived experience).
- A natural relationship-builder who enjoys meeting new people and connecting the dots.
- Strong communication skills - written, verbal, and listening.
- Experience engaging and collaborating with people from a variety of cultural backgrounds.
- Organized and dependable, with the ability to juggle multiple projects.
- Thrives in an environment where you balance independence with collaboration; able to work with minimal day-to-day supervision and keep projects moving forward.
- Knowledge of Martinsville-Henry County or willingness to immerse yourself in the community.
- Passion for supporting nonprofits and strengthening community impact.

We know there's no one "perfect" candidate. If you see yourself in this role and are excited by our mission, we encourage you to apply even if you don't meet every qualification.

#### **Suggested Core Competencies:**

- Project Management
- Community Engagement
- Capacity Building
- Collaboration and Teamwork
- Communication and Interpersonal Skills

#### **Terms of Employment and Benefits:**

Benefits include a flexible work environment, paid time off, Social Security and Medicare contributions, a health benefit stipend, access to reduced-cost health services through a third-party benefit provider, retirement contributions, and professional development support opportunities.

***The Dan River Nonprofit Network is committed to providing an environment that is free from discrimination and harassment based on race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression.***