



ORGANIZE A VOLUNTEER PROJECT IN 10 EASY STEPS



Identify a cause that inspires you to serve



Identify a community partner(s) whose mission aligns with that cause



Initiate contact with the community partner to discuss what needs exist and how to best address them



Map your project with a project timeline



Promote your project to actively recruit volunteers



Maintain open communication with the community partner and your volunteers



Record the number of volunteers and their hours served



Invite your volunteers to reflect on the project as a way to learn about community issues



Thank the community partner and your volunteers



Collect, organize, and file the project information for future reference

The Engage Coalition is a resource that can help you with each step of the process.



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